

**Description of the Different Courses in the Revised  
BSP Training Scheme**

**Scouting Orientation** - A series of talks preferably interspersed with a slide presentation aimed at familiarizing the participants with the Scouting Movement. It covers the aims and method of Scouting, its origin, its nature, structure and organization. It is open to all who want to learn something about the Scouting Movement. It is not a pre-requisite and may be conducted even without a permit from the Region although an LTR is required so that appropriate certificates may be issued. It can be conducted for at least 3 hours.

**Basic Training Course for Unit Leaders** - A sectional course aimed at equipping the participants with the rudiments of managing a Scout unit. It may be attended by actual and/or prospective Unit Leaders. Not other training is necessary to participate in this type of course. A recognition permit from the Regional Office is necessary before it can be conducted to ensure that training standards are observed, like the qualification of Trainers, the minimum duration of training which should not be less than 24 hours, the minimum and maximum number of participants (24 and 40, respectively), etc. It may be conducted on a long weekend (Friday to Sunday) or on two short weekends (Saturdays to Sundays).

**Training Assignment** - The candidate is required to submit a plan of activities for his/her unit for one quarter. The plan must include unit and sub-unit meetings and activities and at least one outdoor activity for the unit all based on the selected theme. The Institutional Coordinator holds a dialogue with the candidate as to the feasibility of the plan and endorses it for evaluation by the Deputy Council Scout Commissioner for Program. The candidate must also show proof that he/she has registered a Scout Unit and has advanced at least 25% of all his/her boys to the next badge.

**Advanced Training Course (Wood Badge Course for Unit Leaders)** - This is a residential sectional course conducted in camp with a minimum duration of 77 hours for the Kawan Leaders Course and 89 hours for the Troop Leaders Course. Most sessions are on practical skills which include simulated unit and sub-unit activities. At least 3 months after finishing the Basic Training Course and after complying with the "Training Assignments" in the appropriate section, Scouters may already participate in this type of course.

**Training Studies** - This is a set of questions to be answered which will guide the candidates on what more to learn and to ensure that certain concepts are clear to them. The questions also encourage the candidates to conduct some research either through the reading of reference materials or through

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exchange of ideas with other Scouters. The questions are distributed during the latter part of the Advanced Training Course where they will be given instructions that, after at least 3 months, the Local Council will send to their district a team of Trainers who will interview them on such questions to ensure that they have a firm grasp of the program and the section they are serving.

**Interview** - this is the occasion after at least 3 months when the Training Team meets the candidates to ensure that the participants have acquired a working knowledge of the sectional program they are serving. After the interview, the candidates are immediately informed by the Team if they have passed this part and can already be recommended for the conferment of the Wood Badge beads. The interview may be initiated either by the District or by the Council.

**TRAINING ASSIGNMENT**

**I. DESCRIPTION** – It is a series of activities which require the preparation of a one-quarter plan for the Unit and Sub-Unit, the registration of a Scout Unit as one of its adult leaders, the participation by the candidate in an outdoor activity, and the advancement of his/her boys to the next rank/badge. The assignment is given during the latter part of the Basic Training Course.

**II. OBJECTIVES** – At the end of the Training Assignment, the Scouter-candidate is expected to:

- A. Duly register a Scout Unit;
- B. Prepare and discuss a plan of Scouting activities for one (1) quarter, based on the selected themes, to include Unit and Sub-Unit meetings and at least one outdoor activity.
- C. Actively participate in any approved outdoor Scouting activity.
- D. Advance at least 25% of his/her Scouts to the next rank/badge.

**III. MECHANICS:**

- A. For completion of Basic Training, the candidate must:
  - 1. Show proof that he/she is registered with a Scout Unit.
  - 2. Prepare a plan of activities for at least one quarter for his/her Unit.
  - 3. Discuss the plan with the Institutional Scouting Coordinator to ascertain its feasibility.
  - 4. Present the plan to the Deputy Council Scout Commissioner for Program for approval. (This authority may be delegated to the District/Municipal/City Commissioner.)
  - 5. Conduct or participate in an outdoor Scouting activity conducted by or held within his/her area.
  - 6. Advance at least 25% of his/her Scouts to the next rank.
- B. When the above requirements have been complied with, as certified by the Deputy Council Scout Commissioner for Training and the Council Scout Executive, the Council will submit two copies of the accomplished Application for Completion of Basic Training to the Regional Office.
- C. The Regional Scout Director and Regional Training Commissioner will issue the appropriate Certificate of Completion of Basic Training and send to the National Office a report of certificates issued together with one copy each of the accomplished Applications, minus the enclosures which should already be returned to the Candidate.

**Training Assignment for Troop Leaders  
(Specimen Instruction)**

Plan with the Patrol Leaders and your other Troop Leaders the activities of your Troop for three (3) months based on monthly themes.

Your Plan must include:

- a. Weekly meetings that the Patrols of your Troop will be able to carry out;
- b. At least three (3) Troop Meetings with activities that lead to a culminating outdoor activity;
- c. An outdoor activity that must include:
  - 1) Program of activities;
  - 2) Assignments/responsibilities of the different leaders;
  - 3) List of equipment and materials needed;
  - 4) Proposed budget;
  - 5) List of administrative matters to be attended to: e.g. forms to be filled up, permits to be secured, etc.

Your plan must be discussed with your Institutional Coordinator who, after ascertaining its feasibility, endorses it to the Deputy Council Scout Commissioner for Program for approval. (The checking of your plan may be done by your District/Municipal Commissioner or District/Municipal Commissioner for Leader Training, if so designated.)

A copy of the approved plan will be submitted to the Council which will verify whether you have already advanced at least 25% of your Scouts to the next rank and whether you have already participated in or conducted an outdoor activity.

After ascertaining that you have already accomplished the requirement above, the Deputy Council Scout Commissioner for Training and Council Scout Executive will submit your name to the Regional Office for the issuance of the appropriate completion certificate.

You will then be qualified to take the Advanced Training Course in the BSP Unit Leader Training Scheme-the Wood Badge Course for Troop Leaders.

# APPLICATION FOR COMPLETION OF BASIC TRAINING

( \_\_\_\_\_ Section)

Name \_\_\_\_\_ Unit & No. \_\_\_\_\_

Address \_\_\_\_\_ Tel. No. \_\_\_\_\_

Institution \_\_\_\_\_ Tel. No. \_\_\_\_\_

BTC (KL/TL/OA/CM) No. \_\_\_\_\_ Dates \_\_\_\_\_ Place \_\_\_\_\_

WBHs consulted): \_\_\_\_\_

In connection with my application for completion of Basic Training, I have attached the following:

- a. A copy of my Units current registration form;
- b. A copy of each of the Advancement Reports which show that at least 25% of my boys have advanced to the next rank/badge/quest;
- c. Plan of activities for one quarter which includes:
  - 1) At least three (3) Unit meeting plans;
  - 2) At least Twelve (12) Sub-Unit meeting plans;
  - 3) An Outdoor activity plan which includes:
    - a) Program of activities;
    - b) Assignments/responsibilities of the Leaders involved;
    - c) List of equipment/materials needed;
    - d) Proposed Budget;
    - e) List of Administrative matters to be attended to.

\_\_\_\_\_  
Signature of Candidate

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## CERTIFICATIONS

This is to certify that I have found the attached quarter plan of activities of Scouter \_\_\_\_\_ as feasible for implementation in our Institution and that he has participated in an outdoor/community service activity.

\_\_\_\_\_  
Institutional Scouting Coordinator/  
Chairman, Circle Executive Committee

This is to certify that I have checked the plan of activities for one quarter prepared by Scouter \_\_\_\_\_ which I have found to be in order.

\_\_\_\_\_  
Deputy Council Scout Commissioner for Program

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## LOCAL COUNCIL OFFICE ACTION

Processed by: \_\_\_\_\_

Recorded by: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

We hereby certify that we have found the above application to be in order and are therefore recommending that a certificate of Completion of Basic Training be issued in his/her favor.

\_\_\_\_\_  
Council Scout Executive

\_\_\_\_\_  
Deputy Council Scout Commissioner for Training

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## REGIONAL OFFICE ACTION

Verified by: \_\_\_\_\_

Date: \_\_\_\_\_

Application approved:

\_\_\_\_\_  
Regional Scout Director

\_\_\_\_\_  
Regional Training Commissioner

Certificate No. \_\_\_\_\_

Issued on \_\_\_\_\_

(Pls. accomplished in triplicate)